



No Recruiters/Agencies and No phone calls

Site Manager, Economic Advancement

WINGS is a non-profit agency that supports women in realizing their fullest potential and a path to a better life. Formerly known as the YWCA of Metropolitan Dallas, WINGS served nearly 2,000 individuals in Dallas County last year. If you want to make a lasting impact in the lives of women and children in Dallas County, work with a team of passionate professionals in an evolving organization - WINGS is a place for you.

The **Site Manager** is responsible for the operational success of our Financial Empowerment Center located in South Dallas. This position oversees a coaching team to ensure exceptional program delivery and establishes community partnerships to grow outreach. **Evening weekend hours are required for this position. Fluency in Spanish is desired.**

PRIMARY RESPONSIBILITIES:

- Maintains a high level of industry standards and practices, completes required training to manage service operations.
- Hire and develop a high performing team who are accountable to achieving established metrics to achieve
- Establish and maintain effective, collaborative relationship with co-location partners.
- Create and support an inclusive culture aligned with core values. Develop a team-based environment to motivate and inspire staff to work collaboratively toward vision and goals.
- Meet established targets and KPIs.
- Use data platforms to evaluate and report on targets.
- Assist with marketing for client recruitment.
- Establish internal and external referral systems.

ESSENTIAL QUALITIES & QUALIFICATIONS:

- Minimum 5 years leadership experience in a nonprofit, government, or philanthropy
- Bachelor's degree required; advanced degree preferred.
- Demonstrated success with program development and outcome management.
- Non-profit experience: demonstrated ability to work with diverse communities.
- Ability to manage team including professional development and mentorship.
- Demonstrated commitment to the values of diversity, inclusiveness and empowerment, passion for WINGS mission.
- Must be able to work flexible schedule, including some nights and weekends.
- Must have reliable transportation for local travel; out of state travel may be required.

WINGS offers competitive compensation and comprehensive benefits, including medical, dental, vision, and life insurance, short- and long-term disability plans and retirement, as well as an environment where your professional growth and advancement are cultivated. WINGS is an Equal Opportunity Employer.

HOW TO APPLY:

For immediate consideration, qualified candidates should submit a resume via email to jobs@wingsdallas.org or complete the employment application on our website at www.wingsdallas.org and fax to 214.584.2304.